

**C. Volunteer Application Form**

**Ford City Public Library**

1136 4<sup>th</sup> Ave., Ford City, PA 16226  
724-763-3591

**VOLUNTEER APPLICATION FORM**

PLEASE **PRINT** ALL FIELDS:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Alternate/Cell Phone: \_\_\_\_\_

If under 18 years of age, what is your date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

If under 18, Parents or Guardians Name: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Phone: \_\_\_\_\_

What is the best time to reach you by phone: \_\_\_\_\_

If you are a STUDENT – NAME & ADDRESS OF SCHOOL: \_\_\_\_\_

If you are working, NAME & ADDRESS OF EMPLOYER: \_\_\_\_\_

**INTERESTS** – check the areas in which you would most enjoy working:

\_\_\_ non-public work \_\_\_ clerical/computer/filing \_\_\_ older adults

\_\_\_ smaller children \_\_\_ shelving/arranging books \_\_\_ mending books

\_\_\_ circulation desk \_\_\_ general cleaning/maintenance

\_\_\_ other (describe): \_\_\_\_\_

**SKILLS** – check the following in which you have familiarity  
(experience not necessary for volunteer work):

\_\_\_\_\_ Dewey Decimal System      \_\_\_\_\_ Audio-Visual equipment  
 \_\_\_\_\_ Other language, specify: \_\_\_\_\_  
 \_\_\_\_\_ PC software – specify: \_\_\_\_\_  
 \_\_\_\_\_ Clubs: \_\_\_\_\_

Do you have any library work experience:

\_\_\_\_\_

Where did you learn about library volunteerism?

\_\_\_\_\_

List any physical limitations so that we may assign appropriately:

\_\_\_\_\_

**AVAILABILITY** - please put a checkmark in the appropriate boxes  
(filling out the following does not necessarily commit you to these time  
slots).

	<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THUR</b>	<b>FRI</b>	<b>SAT</b>
9am-10am						
10am-11am						
11am-12pm						
12pm-1pm						
1pm-2pm						
2pm-3pm						
3pm-4pm						
4pm-5pm						
5pm-6pm						
6pm-7pm						

**For Junior Volunteers:**

Juvenile Release Form signed?    Yes / No