

# **Ford City Public Library**

## **Material Donations**

The library is happy to accept new or gently used copies of the following items:

- Popular and genre fiction
- Recent nonfiction
- Classic or important works in academic fields such as history, natural and social sciences, and literature
- DVDs (including case)

All donations must be approved by the Library staff or Library Director. Upon accepting a donation of materials, Library staff should inform the donor that their items may be added to the collection if the Library does not already own the title, but duplicate titles, paperbacks, or materials that are not fit for our collection will be added to the Library's Used Book Section.

Damaged, dirty, bug-ridden, or materials in otherwise poor condition will not be accepted; any donations in such a condition which are left outside the library will be discarded.