

Apollo Memorial Library (AML) Policy: Behavior

BEHAVIOR

- Smoking and the use of tobacco products, is not permitted within the AML building
- Proper dress must be maintained within AML at all times, including shirt and shoes
- Pets and other animals are not permitted within AML, except for service animals
- AML materials and property may not be defaced or destroyed in any way
- Illegal activity is prohibited within AML building and/or on the surrounding AML property
- AML is a “drug-free zone”
- Disruption of AML Staff and/or Patrons is prohibited
- Roller skating, skateboarding, bicycling, and other sports are prohibited on AML property
- No one under the age of 10 years is allowed in the Genie Cory Children’s Room unless accompanied by an adult or permitted by AML Staff

Any violation of this policy will be documented in an incident report, see page 2 of this policy. Violators of this policy will be asked by the library staff to leave the AML building and/or AML property. A patron may be denied access to the library for an extended period at the discretion of the Director. A patron may be banned from the library at the discretion of the Board.

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Library Incident Report Form:

Date: _____ Time: _____

Person Reporting Incident: _____

Reported Incident Type:

- Theft
- Problem Patron
- Vandalism
- Maintenance
- Assault
- Illness/Injury
- Other _____

Brief Description of Incident:

Follow-Up Actions:
