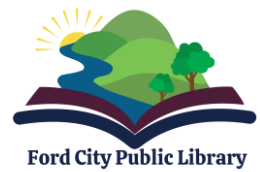


# Ford City Public Library Policies



- No funds of any kind nor admission fees may be solicited or collected at the library. Sale of products or services is not permitted.
- Excessive noise and other activities that disrupt normal library activity will not be permitted.
- Activities of a vigorous or dangerous physical nature or those involving the presence or use of firearms, live ammunition, or hazardous substances are not permitted.
- If a rental fee is involved, a signed Meeting Space Agreement and payment must be received to confirm reservations.
- The individual renting the space must be 18 years old.
- Garbage must be removed at the end of the event. If the space is not left in a clean state a \$25.00 clean-up fee will be charged.
- No alcoholic beverages will be permitted on library grounds.
- No candles or open flames are permitted.
- Open aisles must be maintained to provide clear access to all exits at all times.
- Ford City Public Library is not responsible for materials or equipment brought in or left at the library and may not be used as a storage space between meetings.
- No group may use the Library's mailing address.
- The Library is not responsible for advertising non-library events or taking registration for events.
- The Library will not provide supplies of any kind, including equipment, without prior agreement to do so.
- No refunds will be given to paid spaces that are not utilized.